



## Cancelled/Missed Appointments Office Policy

We want to thank you for choosing us as your chiropractic health provider. In order to provide you and our other patients with the best optimal spinal care, we request that you follow our guidelines regarding missed and/or cancelled appointments. Please remember that we have reserved appointment times especially for you. Therefore, we request at least 24 hours' notice in order to reschedule your appointment. This will enable us to offer your cancelled time to other patients that desire to get their treatment completed. **There will be a \$75 fee for all appointments that are not cancelled within 24 hours. A \$150 fee will be charged for any no-shows.** Thank you for your consideration of our policies and for the opportunity to be your chiropractic office of choice.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_